Greenville Convention Center
1 Exposition Drive
Greenville, SC 29607

Telephone # 864-255-5858 An OVG managed facility

FOOD AND/OR BEVERAGE APPLICATION

Catering by SMG has the exclusive food and beverage distribution rights within the Greenville Convention Center. Exhibitors and sponsoring organizations may sell and/or distribute food and/or non-alcoholic beverage products with prior written authorization ONLY. Requests must be submitted a minimum of 4 weeks in advance. **NOTE:** All vendors MUST receive prior approval and confirmation by the Food & Beverage Director. At the discretion of the Greenville Convention Center, exhibitors who do not comply will be asked to remove the items from the facility or be subject to fees and/or commissions.

GENERAL CONDITIONS:

1) Items dispensed are limited to products manufactured or produced by the exhibiting firm.

2) All items distributed are limited to SAMPLE sizes.

a. Beverages limited to maximum of 2 ounces in 3 ounce or smaller container

b. Food items limited to "bite-size" (1 oz. or less)

3) Use of cooking equipment must have prior approval from the facility.

4) Standard fees for storage, handling, delivery, etc. will be charged where applicable.

5) Food and beverage items used as traffic promoters (i.e. coffee, popcorn, bottled waters, sodas, bar service, etc.) **MUST** be purchased from the Greenville Convention Center Food & Beverage department. Please contact our Catering Sales department with questions on traffic promotion items.

6) The applicant named below acknowledges they have sole responsibility for use, service and disposal of such items in compliance with all applicable laws. State law prohibits the sampling and distribution of alcoholic beverages. Accordingly, the applicant agrees to indemnify and forever hold harmless SMG Food & Beverage, Palmetto Expo Center, Greenville and its agents from all liabilities, damages, losses, costs or expenses resulting directly or indirectly from their use distribution or other dispensed food and beverage items.

7) **A copy of the license for your facility must be sent in with this application. The State of South Carolina Department of Agriculture requires that all food items sold MUST be produced in a licensed facility. If your products are not produced in a licensed facility, you could be removed from the show at their discretion. Questions regarding these requirements / policies may be directed to The SC Dept. of Agriculture, Columbia, South Carolina (803) 737-9690.**

Name of Event_____ Event Date(s) _____Booth #_____

Firm Name_____ Telephone_____ Fax_____

Address_____ City_____ State_____ Zip_____

On-Site Contact_____ Title_____

Product(s) you will be selling: _____

_____

Product(s) you wish to sample: _____

_____

Size of portion to be dispensed_____ Quantity Distributed_____

Proposed container for dispensing _____

Reason for offering samples_____

Signature_____ Date_____

SERVICES REQUIRED: Please notify SMG Food & Beverage at 864-255-5858 regarding any special service requests related to your sample distribution. A state sales tax applies to all charges and services where applicable.

APPROVED_____ Date_____

Food & Beverage Director